

NEWPORT OUTDOOR GROUP – RISK ASSESSMENT FORM

Event Date Organiser / Leader

Is event suitable for **Adults / Child (10 + years) / Child (less than 10) / Dogs / Suitable for all ?** (Circle those applicable)

Has walk route been checked in advance ? **Yes / No ?**

Is the walk / event leader an experienced leader and map reader ? **Yes / No ?**

**** The walk leader should inform the walkers of the significant hazards at the start. ****

Risk assessment carried out by Date

<u>HAZARDS</u>	<u>PRECAUTIONS</u>	<u>Tick</u>
Make a note of any possible hazards to walkers or members of the public. Describe any further hazards.	Tick the boxes in the right hand column, indicating the precautions taken. You don't have to tick every box, every time !	
<u>Weather</u> Extreme rain/snow/heat/other conditions likely ? Weather likely to deteriorate significantly during the walk ? Other hazards, if any ...	Check forecast. Postpone / amend walk beforehand, if necessary, in light of the forecast. Advise walkers to bring suitable clothing, food, drink, sunscreen, etc. Amend / abort walk if weather changes unexpectedly. Details of extra precautions, if any ...	
<u>Traffic</u> Busy, narrow, twisting or otherwise hazardous roads ? Cyclists ? Off road motor bikes ? Railway crossings ? Other ...	Avoid busy or hazardous roads, if possible. Use pavements where possible. Wear 'high-vis' waistcoats, front and rear of group when not on pavements. Lights front and back of group in dark when not on pavements. Walk on outside of sharp bends. Care when changing sides of road. Members' dogs to be on a lead at all times. Details ...	

<p><u>Path Surface / Obstacles</u> Particularly slippery ? Loose ? Steep drops ? Overgrowth ? Trees across path ? Other ...</p>	Avoid the severest obstacles/sections of route, depending on ability of walkers.	
	Inform walkers of likely terrain, particular obstacles.	
	Prohibit 'unsteady' walkers from coming on the walk / assist less able walkers.	
	Advise of need for suitable footwear.	
	Details ...	
<p><u>Animals</u> Livestock likely to be encountered ? Members with own dogs ? Ticks, bites, stings ? Other ...</p>	Members with dogs must walk separately from rest of group, around livestock.	
	Walk calmly around livestock.	
	Leave gates and property <i>as you find them</i> .	
	Check for ticks at the end of walk.	
	Details ...	
<p><u>Navigation</u> Chance of getting lost ? Unpreparedness for walking after dark ?</p>	Is leader competent to lead the planned walk ?	
	Pre-walk route, if possible.	
	If route not pre-walked, use an experienced leader.	
	Walkers leaving the group during the walk, must inform the leader.	
	Bring torches on day walks in the winter.	
Details ...		
<p><u>Any other hazards</u> not covered above ? <u>Describe the hazard(s)</u> and the <u>precautions taken</u> overleaf.</p>		
<p><u>Please return the completed form</u> to a committee member at the end of the walk or by e mail</p>		

